



TRAINING PROGRAM APPLICATION FORMS

TCCTC's Training Programs are designed for the person who does not desire a college degree but is seeking exposure to excellent teaching and training while earning a (*non-credit) program diploma in a specific area/track such as:

- Pastoral Leadership
- Ministry Leadership
- Congregational Leadership
- Biblical Lay Counseling
- Biblical Studies

A completed application and an appointment with a student advisor will allow the student to begin the program of their choice. A diploma will be awarded at the end of the school year in which the required number of Contact Units (CUs) have been completed in a given program.

*ACADEMIC CREDIT OPTION

All courses and seminars within a training program can be taken for credit if the student wants the courses to count toward degrees earned in credit programs. (Students should check with the registrar concerning tuition cost difference for this option.)

APPLICATION PROCEDURE

Everyone is eligible to take individual courses at TCCTC. *Only those seeking to enroll in a training program need to follow this application procedure.* Students who wish to take a course or seminar that does not lead to a specific program of study are welcome to do so and only need to complete the semester registration form.

WHEN TO APPLY

A completed application and an appointment with a student advisor will allow the student to begin the program of their choice. Certificates will be awarded at the end of the school year in which the required number of Contact Units (CUs) have been completed in a given program.

APPLICATION FEE

A non-refundable \$50 application fee must accompany the admission application. Please make checks or money orders payable to Tallahassee Christian College & Training Center, and send to the attention of the *Registrar's Office*.

APPLY BY SUBMITTING ALL OF THE FOLLOWING FORMS AND FEES TO THE REGISTRAR'S OFFICE

1. **Program Admission Application** (page 3-4)
2. **Statement of Purpose** (page 5)
3. **Student Policies, Rights and Responsibilities Agreement** (page 6)
4. **Personal/or Pastoral Recommendation Form** (page 7)
The recommendation is to be mailed directly from the person writing the reference to TCCTC.
5. **\$50 non-refundable application fee**

NOTICE OF ACCEPTANCE

When the Registrar's Office has received all forms listed, the student's application will be evaluated. Applications will not be evaluated until all items are received. Please follow-up within a month of your last submission to finalize formal acceptance into your Training Program Track (850) 513-1000.



TCCTC PROGRAM ADMISSION APPLICATION

PLEASE TYPE OR PRINT LEGIBLY

HOW DID YOU HEAR ABOUT TCCTC? (please check all that apply)

- Church/Pastor
- Friend
- TCCTC Brochure
- TCCTC Website
- Email from TCCTC
- Social Media
- On-line Community Calendar
- On-line Advertisement
- Radio
- Newspaper
- TV
- On-line Search
- TCCTC Road Signage
- Other _____

WHEN DO YOU PLAN TO ATTEND TCCTC? Year _____ Winter/Spring Summer Fall

Part time ____ Full time ____

THE TRAINING PROGRAM TRACK YOU ARE APPLYING FOR: _____

YOUR PREVIOUS EDUCATION: _____

NAME _____

PRESENT ADDRESS _____

CITY _____ **STATE** _____ **ZIP** _____

HOME PHONE _____ **CELL PHONE** _____

WORK PHONE _____ **E-MAIL ADDRESS** _____

CHURCH AFFILIATION, IF ANY: _____

PERSONAL

Sex: Male Female Marital Status: Single Married Separated Divorced Widowed

Date of Birth: _____ Age _____ Social Security # _____ - _____ - _____

Are you a U.S. Citizen? Yes No

Are you a Resident Alien? Yes No (If yes, please enclose a copy of your green card)

CHRISTIAN SERVICE/MINISTRY:

Please list past and present areas of Christian service/ministry:

Are you a member of a church? Yes No Do you attend regularly? Yes No

Pastor's Name _____ Phone _____

Church Name _____

Church Mailing Address _____

Special needs, if any _____

LIST ONE PERSONAL OR PASTORAL REFERENCE:

Name _____ Title _____

Address _____

Phone Numbers _____

FOR OFFICE USE ONLY:
\$50 Application Fee Received: _____
DATE



STATEMENT OF PURPOSE

PLEASE TYPE OR PRINT LEGIBLY

DATE _____

NAME _____

Attach any additional sheets as needed:

1. Give a brief description of your Christian experience (500 words or less), how you came to know the Lord, and describe your present walk with the Lord:

2. Briefly explain why you want to attend Tallahassee Christian College & Training Center:

3. Do you feel called to a particular aspect of ministry service? (e.g., pastor, teacher, evangelist, missionary, worship leader, children's ministry, etc.) If unsure, list your major areas of interest and strengths:



STUDENT POLICIES, RIGHTS AND RESPONSIBILITIES AGREEMENT

I have read, understood and agree with Tallahassee Christian College and Training Center's (TCCTC) student policies and student rights and responsibilities as set forth in the TCCTC's Student Handbook. The handbook is posted at www.TCCTC.org under Student Resources.

Student Name

Signature

Date

Last 4 digits of Social Security # - _____

(Must be signed and returned to the Registrar within 10 days of registration)



PERSONAL OR PASTORAL RECOMMENDATION FORM

The person listed below has applied for admission to Tallahassee Christian College & Training Center to work toward a certificate through one of our Training Program Tracks. We desire students of Godly character who wish to become prepared for effective ministry and service in the Kingdom of God. Serious consideration will be given to your comments. This recommendation will be kept in confidence.

Once completed, please return this form to the address above to the attention of the Registrar.

NAME OF APPLICANT _____

ADDRESS OF APPLICANT _____

1. How long have you known the applicant? _____

What is your relationship to the applicant? _____

2. How well do you know the applicant? By name By sight Casually Fairly Well Very Close

3. To your knowledge, is the applicant committed to Jesus Christ? Yes No Unsure

If yes, is this commitment evident in daily life? Yes No Unsure

4. Are there habits, misuse of substances, areas of immorality or lifestyle that could be a problem in representing the Gospel through their life and work? Yes None of which I am aware

If yes, what? _____

5. Which characteristics best describe the applicant? (Please check all that apply)

Warmhearted Critical Tolerant Passive Sympathetic Rebellious Respectful Enthusiastic Loving

Teachable Helpful Compassionate Fully and openly committed to Jesus Christ

6. What Christian service are you aware of in which the applicant has been involved?

7. What do you consider the applicant's strengths? _____

What do you consider the applicant's weaknesses? _____

Please check one: I recommend I recommend with reservation I do not recommend

8. Comments: _____

YOUR SIGNATURE _____ **PHONE#** _____

YOUR NAME, TITLE, & ADDRESS _____

